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**CV**

**TALGAT ARUZHAN GALIKYZY**

**Date of birth** 01.01.2001

**Nationality** Kazakh

**Address, phone number, e-mail** Аlmaty region , Eskeldinsky district, Abay

village, Baktybay 17 87475835431

[**talgatova.0001@mail.ru**](mailto:talgatova.0001@mail.ru)

**Marital status** Not married

**OBJECTIVE**

**Be a professional in your job.**

**EDUCATION**

*2007-2015 Abai Secondary School*

*2015-2018 Gymnasium school No. 65*

*2018-2022 Zhetysu University named after*

*I.Zhansugurova, Faculty of law and*

*economics, specialty - state and local*

*administration*

**WORK EXPERIENCE**

Professional internship:

*2019 State Institution "Department of Internal Policy*

*of the city of Tekeli"*

*2020 KSU "Youth Resource Center of Almaty region"*

*2021 "Agency of the Republic of Kazakhstan for Civil*

*Service Affairs Department of Almaty region"*

**ADDITIONAL INFORMATION**

**Technical skill** Office programs: Microsoft Office:

World, Excel, PowerPoint.

**Professional skills and competencies** ability to analyze documents; to carry out the

work process of planning and labor process of

the organization.

**Foreign language knowledge** Kazakh is the native language, Russian is

fluent, English is the basic level.

**Personal qualities** sociable, attentive, responsible, knows how to

work well with people. I am very passionate

about new knowledge and search. Performs

work accurately, has the ability to work in a

team.