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**CV**

**Usman Meruert Oryntaikyzy**

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| **Date of birth** | **26.12.1997** |
| **Nationality** | **kazakh** |
| **Address, phone number, e-mail** | **Kablisa Zhyrau**  **211;**  **87474184824;**  **Meruert.usman@mail.ru** |
| **Marital status** | **Single** |
| **OBJECTIVE** | |
| **Achieving professional and career growth. Be a professional in your field of activity.** | |
| **EDUCATION** | |
| *2018y. -2021y.* | *Zhetysu University named after I. Zhansygurova with a degree in state and local government* |
| **WORK EXPERIENCE**  Professional internship: | |
| *2018y.*  *2019y.*  *2020y.* | ***Chamber of Entrepreneurs of Almaty region "Atameken";***  ***Taldykurgan Youth Service Center;***  ***Agency of the Republic of Kazakhstan for Civil Service Affairs of the Almaty Region.*** |
| **ADDITIONAL INFORMATION** | |
| **Technical skill** | **Office programs: Microsoft Office, Word, Excel, Power point.** |
| **Professional skills and competencies** | **Work with a PC; the ability to analyze documents and make decisions quickly; work planning and organization of the work process.** |
| **Foreign language knowledge** | **Kazakh language - fluent; Russian is fluent; English is basic.** |
| **Personal qualities** | **Diligence, punctuality, responsibility, accuracy, ability to work with people, attentiveness.** |