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**CV**

**DAUTOVA MERUERT ERBOLOVNA**

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| **Date of birth** | **19.08.2000** |
| **Nationality** | **kazakh** |
| **Address, phone number, e-mail** | **Taldykorgan, 4 microdistrict, house 63/66, apartment 55**  **87057057460**  [**Dautova-meruert@mail.ru**](mailto:Dautova-meruert@mail.ru) |
| **Marital status** | **Not married** |
| **OBJECTIVE** | |
| **Get experience. Achieve professional and career growth. Become a professional of your work.** | |
| **EDUCATION** | |
| *2007-2018* | *Gymnasium No. 14* |
| **WORK EXPERIENCE**  Professional internship: | |
| *2019*  *2020*  *2021* | ***LLP “Kainar-AKB”***  ***LLP “Kainar-AKB”***  ***LLP “Kainar-AKB”*** |
| **ADDITIONAL INFORMATION** | |
| **Technical skill** | **Microsoft Office: Word,Excel,Power Point,Access.** |
| **Professional skills and competencies** | **Working with a PC;**  **The ability to analyze documents; the ability to organize the work process, clearly plan the work.** |
| **Foreign language knowledge** | **Kazakh is the native language, Russian is in free form, English is Upper Intermediate level.** |
| **Personal qualities** | **Responsible, attentive, easily finds a common language, hardworking, determined, versatile, able to set goals.** |