

**CV**

**Sailaubayeva Gyuzal' Sagatkyzy**

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| **Date of birth** | **03.03.2000** |
| **Nationality** | **kazakh** |
| **Address, phone number, e-mail** | Taldykorgan, 5 microdistrict «Samal», h.26, ap. 47  87767362788, guzal-2000@inbox.ru |
| **Marital status** | not married |
| **OBJECTIVE** | |
| An ambitious and sociable student with high technical skills, I am looking for a position that offers a stable job at school, interesting tasks and ample opportunities for growth | |
| **EDUCATION** | |
| *2018-2022* | *ZU named after Ilyas Zhansugurov,*  *History 5B011400* |
| **WORK EXPERIENCE**  Professional internship: | |
| 18.01.2021 – 13.02.2021 | Municipal state institution «Secondary school-gymnasium № 12» |
| **ADDITIONAL INFORMATION** | |
| **Technical skill** | A confident PC user. Knowledge of Microsoft Office and specialized software, Skills of operational search and systematization of data, Data analysis, Skills in conducting sociological research and surveys, Experience in documentation and reporting |
| **Professional skills and competencies** | Knowledge of specialized computer programs; Competent written and oral speech; Skills in organizing the educational process; Knowledge of pedagogy and psychology of teaching; Ability to interest students; Skills in making calendar plans, lesson schedules; Knowledge of teaching methods; Experience in maintaining educational documentation; Skills of conducting control of students' knowledge; Individual approach to students. |
| **Foreign language knowledge** | **English language:** Intermediate |
| **Personal qualities** | Ambition, self-confidence, flexibility, ability to adapt to changes, ability to work in a team, quick learning, sociability, creative approach in solving tasks |