|  |
| --- |
|  |

**CV**

Zhanymkanov Toktar Alikuly

|  |  |
| --- | --- |
| **Date of birth** | **25.10.2000** |
| **Nationality** | **Kazakh** |
| **Address, phone number, e-mail** | Kabanbai auyly, Alimzhanova 59  87025878720  [toktar.zhanymhanov@bk.ru](mailto:toktar.zhanymhanov@bk.ru) |
| **Marital status** | **Single** |
| **OBJECTIVE** | |
| **Become a good specialist in your field in the future** | |
| **EDUCATION** | |
| *(2019-2022)* | *(ZHU NAO)* |
| **WORK EXPERIENCE**  Professional internship: Center of people service | |
| *(2020-2021)* | *(Chancellery)* |
| **ADDITIONAL INFORMATION** | |
| **Technical skill** | **Microsoft Office, Microsoft Word, Microsoft PowerPoint, Internet, Microsoft Excel** |
| **Professional skills and competencies** | **Ability to conduct business correspondence, including in English** |
| **Foreign language knowledge** | **English, russian** |
| **Personal qualities** | **attentiveness, responsibility,** |