|  |
| --- |
| C:\Users\admin\Desktop\54e56a6b-f38f-451a-860f-0e846d3b3bc7.jpg |

CV

Satybayev Birzhan Kizatovich YUK-414

|  |  |
| --- | --- |
| Date of birth | 15.02.2000 |
| Nationality | Kazakh |
| Address, phone number, e-mail | Almaty region, Kerbulak district, City Koyanroz Mailin Bulding 8, 87059622724  satybaeyev00@mail.ru |
| Marital status | Single |
| OBJECTIVE | |
| updating the legal framework of the company, concluding contracts and supporting transactions, working with internal document management, document approval, risk management of the company at the level of the legal service, issuing licenses and permits, drafting requirements and claims. | |
| EDUCATION | |
| 2018-2022 | Zhetysu University named after Ilyas Zhansugurov |
| WORK EXPERIENCE  Professional internship: | |
| 1курс2019 2 курс 2020 3 курс 2021 | Mkr-n Molodezhny,28, UPP No. 5  Mkr-n Molodezhny,28, UPP No. 5  Almaty region kerbulak district police station |
| ADDITIONAL INFORMATION | |
| Technical skill | Computer ownership of MS Office, E - mail, work with all Internet browsers |
| Professional skills and competencies | The ability to compile various legal documentation.  Knowledge of computer programs necessary for operation |
| Foreign language knowledge | Kazakh language: free  Russian: free  English: Medium |
| Personal qualities | responsibility, versatility, organization |

\