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**CV**

**Bauyrzhankyzy Zhaniya**

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| **Date of birth** | **04.03.2001** |
| **Nationality** | **Kazakh** |
| **Address, phone number, e-mail** | **Zhastar1,Orken street 33,** **87718646162,**  **Zhaniya.baurzhankyzy@mail.ru** |
| **Marital status** | **single** |
| **OBJECTIVE** | |
| **In the future, be a good, educated specialist in your field.** | |
| **EDUCATION** | |
| *(2016-2019)*  *(2019-2022)* | Taldykorgan Law College  ZHU NAO |
| **WORK EXPERIENCE**  Professional internship:Economic court of the city Taldykorgan  Professional internship:STATE INSTITUTION "DEPARTMENT OF ARCHITECTURE AND URBAN PLANNING OF TALDYKORGAN" | |
| *(2016-2019)*  *(2020-2021)* | Archive  Chancellery |
| **ADDITIONAL INFORMATION** | |
| **Technical skill** | **Microsoft Word, Microsoft PowerPoint, Microsoft Excel** |
| **Professional skills and competencies** | **Conscientious performance of assigned tasks, drawing up contracts, complaints, statements of claim;** |
| **Foreign language knowledge** | **Turkish.English,Russian** |
| **Personal qualities** | **Diligence, attentiveness, polite** |