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**CV**

**OSPANBAYEVA NARGIZA ASETOVNA**

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| **Date of birth** | 14.02.2001 y. |
| **Nationality** | kazakh |
| **Address, phone number, e-mail** | Zhansugurov str., 102/flat 30  8747 381 27 44  nargizasetovna@mail.ru |
| **Marital status** | Not married |
| **OBJECTIVE** | |
| To work conscientiously, to be a qualified specialist | |
| **EDUCATION** | |
| *2018-2022* | *Zhetysu University named after I.Zhansugurov*  *Specialty «Kazakh language and literature»* |
| **WORK EXPERIENCE**  Professional internship: | |
| *2nd course – 1 month*  *3rd course – 1 month* | *Taldykorgan City Nazarbayev Intellectual school*  *№4 secondary school* |
| **ADDITIONAL INFORMATION** | |
| **Technical skill** | Office programs: Microsoft Ofiice: Word, Excel, Power Point, Access |
| **Professional skills and competencies** | Has a high ability to quickly learn new things, has no bad habits, is fair, honest, attentive, sociable |
| **Foreign language knowledge** | * Kazakh – native * Russian – excellent * English – with a dictionary |
| **Personal qualities** | Cheerful, positive-minded, calm, confident |