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**CV**

**SURNAME NAME** Tursynkhanova Altynai

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| **Date of birth** | 20.06.2000 |
| **Nationality** | kazakh |
| **Address, phone number, e-mail** | G.Ormanov street, house 43, 22 f.  87474985180  Ms.tursynkhanova@mail.ru |
| **Marital status** | not married |
| **OBJECTIVE** | |
| Career growth | |
| **EDUCATION** | |
| *2018-2022* | *Zhetysu University named after I.Zhansugurov*  *Specialty «Kazakh language and literature»* |
| **WORK EXPERIENCE**  Professional internship: Production practice | |
| *1 course – 1 week*  *2nd course – 1 month*  *3rd course – 1 month* | *Taldykorgan City №4 middle school*  *Taldykorgan City №4 middle school*  *Taldykorgan City №4 middle school* |
| **ADDITIONAL INFORMATION** | |
| **Technical skill** | Responsible, executive, able to work in a team, able to learn quickly, accurate, conscientious, punctual,  without bad habits. |
| **Professional skills and competencies** | Free PC user (Microsoft Office (Word, Excel), Internet Explorer), office equipment  I know how to fill out documents carefully and competently |
| **Foreign language knowledge** | Kazakh – native  Russian – excellent  English – with a dictionary |
| **Personal qualities** | Active, sanguine by temperament, risky, purposeful, a person. |