

Approved by  
Chairman of the Board - Rector  
of NPJSC “Zhetysu University  
named after I. Zhansugurov”,  
Doctor of Geographical Sciences,  
Professor

Baimyrzayev



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**REGULATIONS**  
**on providing students a discount on payment**  
**for educational services**  
**IRD-ZU-10-04**

**Taldykorgan, 2021**

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## 1 SCOPE

1.1 These Regulations on providing a discount on payment for educational services at NPJSC "Zhetysu University named after Ilyas Zhansugurov" were developed in accordance with the Law of the Republic of Kazakhstan "On Education", Model Rules for Admission to Education in Educational Organizations Implementing Educational Programs of Higher and Postgraduate Education, Model Rules of Activity educational organizations implementing educational programs of higher and (or) postgraduate education and other legal documents in the field of educational activities.

1.2 The document regulates the procedure for granting discounts to students studying on the basis of Agreements for the provision of paid educational services in order to strengthen their motivation to achieve high educational results.

1.3 These Regulations are used by the office of the Registrar and other departments of the university when providing a discount on payment for educational services to students.

## 2 REGULATORY REFERENCES

In These Regulations references to the following regulatory documents are used:

Law of the Republic of Kazakhstan dated July 27, 2007 № 319-III	On Education
IRD-ZU-10-01	Academic policy of NPJSC "Zhetysu University named after Ilyas Zhansugurov"
IRD-ZU-20-01	Policy of academic honesty of NPJSC "Zhetysu University named after Ilyas Zhansugurov"
IRD-ZU-15-02	Documented procedure. Management of documented information

## 3 TERMS AND DEFINITIONS

The following terms and definitions apply in this Regulation:

Registrar's Office	A department that registers the entire history of the student's educational achievements and ensures the organization of all types of knowledge control and the calculation of his academic rating
Curriculum	A curriculum developed for a specific educational institution, taking into account the chosen specialization and the requirements of the regional component of the standard, which determines the structure of the special course and the amount of time required to study it; contains a list of subjects and their volume in hours; determines the schedule of the educational process, the sequence of studying disciplines for courses and semesters, types of training sessions and practices, forms of intermediate and types of final state certification
Individual curriculum	A curriculum that ensures the development of an educational program based on the individualization of its content, taking into account the characteristics and educational needs of a particular student.
Academic calendar	Calendar of training and control events, professional practices during the academic year, indicating the days of rest (holidays and festivals)
Intermediate attestation	A procedure carried out in order to assess the quality of mastering by students of the content of a part or the entire volume of one academic discipline after completing its study
Academic period	Period of theoretical studying (in ZU – one term which lasts for 15 weeks)
Transcript	A document of the established form containing a list of disciplines passed for the corresponding period of study, indicating credits, ECTS and grades in letter and number terms, rewards and penalties for the student

## 4 SYMBOLS AND ABBREVIATIONS

The following abbreviations are used in this Regulation:

University, ZU	NPJSC “Zhetysu University named after I. Zhansugurov”
ECTS	European Credit Transfer and Accumulation System

## 5 RESPONSIBILITIES AND AUTHORITIES

5.1 These Regulations are approved by the Chairman of the Board - Rector of the University.

5.2 Responsibility for the implementation of these Regulations lies with a member of the Board - Vice-Rector for Academic Affairs.

5.3 The director of the Registrar’s office is responsible for providing reliable information.

5.4 The financial and economic department of the University is responsible for providing discounts to students for paying for educational services.

## 6 PROCESS DESCRIPTION

6.1 The discount on payment for educational services is applied starting from the first year of study of the student.

6.2 The discount is provided to students based on the results of the last intermediate certification (at the time of accrual) based on the transcript and examination sheets.

6.3 The discount to the student is provided in the amount of 15% of the cost of educational services for paid education.

6.4 The discount based on the results of training is provided for a period of one academic period.

6.5 The discount is provided to the student if the following conditions are met simultaneously:

- completing all disciplines of the curriculum during the period of intermediate certification with grades "A-" (90-94 points) and "A" (95-100) without reassessment;
- the absence of disciplinary sanctions during the academic period, including cases of violation of the Academic Policy and the Policy of Academic Integrity of the University.

6.6 Control over the reliability of calculating discounts on payment for educational services is carried out on the basis of the student's transcript, which reflects the results of the implementation of the individual curriculum for the academic period.

6.7 The discount on payment for educational services **does not apply** to the following categories of students:

- who are foreign citizens or stateless persons entering under a separate competition;
- students on the basis of educational service contracts, where the customers paying for the student's education are funds;
- students of master's and doctoral programs.